



APPLICATION DEADLINE
is Friday, **SEPTEMBER 16, 2022**

OAKLAND BLACK COWBOY ASSOCIATION
47TH ANNUAL PARADE & FESTIVAL
on **OCTOBER 1, 2022**

Application for VENDOR/EXHIBIT/INFORMATION BOOTH

Company/Organization Name			<i>PLEASE COMPLETE all necessary categories.</i>	
Your Name			<i>-Attach One Day Permit if required and received</i>	
Phone # That You Will Answer and best time to call			<i>-Bring Copies of All Documents on 10/1/22</i>	
Mailing Address			[nonprofits] Federal Tax Exempt/Employer ID #	
City	State	Zip	[all vendors] California Sellers Permit/Resellers License #	
Your E-Mail			[food vendors] Alameda County One Day Permit To Sell Food #	
Company Website			[food vendors] Alameda County Food Handling Certificate #'s	
			[all] Oakland Business License #	

It is **the responsibility of the vendor** to have/obtain all required licenses/permits, and pay any additional fees needed to conduct business on 10/1/22 in the United States, the State of California, the County of Alameda & the City of Oakland

DESCRIPTION OF WHAT YOU ARE SELLING, EXHIBITING, OR DISTRIBUTING
Vendors/Exhibitors: <i>Please list the items you will be selling or exhibiting....</i>
Food Vendors: <i>Please name the food items, where they will be prepared, and how you will keep it warm or cold....</i>
Informational Booths: <i>Please describe the content of the material you are distributing, as well what items you will be giving away....</i>

DEFREMERY PARK – 18TH AND ADELIN STREETS – OAKLAND, CALIFORNIA
SATURDAY, OCTOBER 1, 2022

8:00am to 10:00am	REGISTRATION and SET UP
10:00am to 12:30pm	PARADE and GRANDSTAND PERFORMANCES
12:30pm to 5:30pm	FESTIVAL
5:30pm to 6:00pm	BREAKDOWN and DEPART FROM PARK BY 6:00PM SHARP

You Cannot Vend If You Have Not Paid Your Donation Fee - Please Send Application with Payment As Soon As Possible	
FOOD VENDOR DONATION FEE	\$200
NonFood VENDOR/EXHIBITOR/INFORMATION DONATION FEE	\$100
NONPROFIT VENDOR/EXHIBIT/INFORMATION DONATION FEE	\$75

- **You need to include your Donation Fee with this Application** for it to be complete: include either cash, business check, or money order, made payable to the Oakland Black Cowboy Association. This donation assures you **a 10x10 Pre-Assigned space** at the Festival grounds. Vendors, Exhibitors and Information Booths must provide their own tables, chairs, generators, etc. There is no electricity available.
- Receipt of this Application and Donation does not guarantee concession space. Only Fully Completed Applications with Full Donation Payment will be considered. Applications will be screened, and vendors/exhibitors/information booths will receive confirmation via e-mail, along with festival logistics and vendor guidelines. **There will be NO REFUNDS.**
- Your Donations will be fully refunded if your application is denied. Denial may be due to the lateness of your application, the fact that we are already full to capacity, because of the number of other vendors/exhibitors/information booths already selling/exhibiting/or distributing the same items you have, or for other reasons.
- You cannot set up until you: (1) **sign-in at the OBCA Table**, and (2) receive your spot assignment.
- **After being shown your assigned spot** you can drive in and unload. Please unload in a timely manner, and then immediately park your vehicle out of the park on any street except 18th Street.
- **The Fire Department requires that everyone be set up by the beginning of our event – which is 10:00am.**
- **You are responsible to breakdown and clean up your entire area before you leave the Park at 6:00pm.**
- *Please Note that Dogs are not permitted in DeFremery Park.*
- *And Please Remember: No Alcohol, No Drugs, and No Smoking during the OBCA Parade and Festival....*

I have read the information and guidelines for participation and agree to the rules.

Signature _____ **Date:** _____

RETURN YOUR VENDOR/EXHIBIT/INFORMATION APPLICATION, and APPLICATION DONATION FEE
payable by Cash, Money Order, Bank or Business Check, to
OAKLAND BLACK COWBOY ASSOCIATION, P.O. BOX 4889, OAKLAND, CA 94605
-OR- sign up Online at www.blackcowboyassociation.org and pay by PayPal