



**APPLICATION DEADLINE**  
is **SEPTEMBER 19, 2019**

**OAKLAND BLACK COWBOY ASSOCIATION**  
**45<sup>TH</sup> ANNUAL PARADE & FESTIVAL**  
on **OCTOBER 5, 2019**

**VENDOR/EXHIBIT/INFORMATION APPLICATION**

<b>Company/Organization Name</b>			<b>PLEASE COMPLETE AND BRING COPIES OF ALL REQUIRED DOCUMENTS.....</b> [nonprofits] <b>Federal Tax Exempt/Employer ID #</b>  [all vendors] <b>California Sellers Permit/Resellers License #</b> [food vendors] <b>Alameda County One Day Permit To Sell Food #</b> [food vendors] <b>Alameda County Food Handling Certificate #'s</b> [all] <b>Oakland Business License #</b>
<b>Your Name</b>			
<b>Phone # That You Will Answer and best time to call</b>			
<b>Mailing Address</b>			
<b>City</b>	<b>State</b>	<b>Zip</b>	
<b>Your E-Mail</b>			
<b>Company Website</b>			

It is **the responsibility of the vendor** to have/obtain all required licenses/permits, and pay any additional fees needed to conduct business on 10/5/19 in the United States, the State of California, the County of Alameda & the City of Oakland

DESCRIPTION OF WHAT YOU ARE SELLING, EXHIBITING, OR DISTRIBUTING
Vendors/Exhibitors: <i>Please list the items you will be selling or exhibiting....</i>
Food Vendors: <i>Please name the food items, where they will be prepared, and how you will keep it warm or cold....</i>
Informational Booths: <i>Please describe the content of the material you are distributing, as well what items you will be giving away....</i>

**DEFREMERY PARK – 18<sup>TH</sup> AND ADELIN STREETS – OAKLAND, CALIFORNIA**  
**SATURDAY, OCTOBER 5, 2019**

- 8:00am to 10:00am    REGISTRATION and SET UP**
- 10:00am to 12:30pm    PARADE and GRANDSTAND PERFORMANCES**
- 12:30pm to 5:30pm    FESTIVAL**
- 5:30pm to 6:00pm    BREAKDOWN and DEPART FROM PARK BY 6:00PM SHARP**
- 8:00pm to 12midnight    45<sup>TH</sup> YEAR CELEBRATION DANCE and BUFFET DINNER**

You Cannot Vend If You Have Not Paid – Please Send Application with Payment As Soon As Possible	
<b>FOR PROFIT FOOD VENDOR BOOTH FEE</b>	<b>\$200</b>
<b>FOR PROFIT nonfood VENDOR/EXHIBITOR/INFORMATION BOOTH FEE</b>	<b>\$100</b>
<b>NONPROFIT food or nonfood VENDOR/EXHIBIT/INFORMATION BOOTH FEE</b>	<b>\$75</b>

- **You need to include your Payment with this Application** – and this Application cannot be accepted without it. Include either cash, business check, or money order, made payable to the Oakland Black Cowboy Association. This fee is **payment for a 10x10 Pre-Assigned space** at the Festival grounds. Vendors, Exhibitors and Information Booths must provide their own tables, chairs, generators, etc. There is no electricity available.
- This Application and Payment does not guarantee concession space. Only Fully Completed Applications with Full Payment will be considered. Applications will be screened and vendors/exhibitors/information booths will receive confirmation via e-mail, along with festival logistics and vendor guidelines. **There will be NO REFUNDS.**
- Payment in full will be returned for applications that are denied. Denial may be due to the lateness of your application, the fact that we are already full to capacity, because of the number of other vendors/exhibitors/information booths already selling/exhibiting/ or distributing the same items you have, or for other reasons.
- You cannot set up until you: (1) **sign-in at the OBCA Table**, and (2) receive your spot assignment.
- **After being shown your assigned spot** you can drive in and unload. Please unload in a timely manner, and then immediately park your vehicle out of the park on any street except 18<sup>th</sup> Street.
- **We are asking that everyone be set up by 10:00am.**
- **You are responsible to breakdown and clean up your entire area before you leave the Park at 6:00pm.**
- *And Please Remember: No Alcohol, No Drugs, and No Smoking during the OBCA Parade and Festival....*

**I have read the information and guidelines for participation and agree to the rules.**

**Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RETURN YOUR VENDOR/EXHIBIT/INFORMATION APPLICATION, and APPLICATION FEE payable by Cash, Money Order, Bank or Business Check, to OAKLAND BLACK COWBOY ASSOC., P.O. BOX 4889, OAKLAND, CA 94605**  
**-OR- sign up Online at [www.blackcowboyassociation.org](http://www.blackcowboyassociation.org) and pay by PayPal**